



Society for Conservation GIS Domestic Chapters Committee Charter

1. Purpose

The Domestic Chapters Committee shall operate in accordance with this charter. The committee will develop and execute a plan to promote member awareness of SCGIS Domestic Chapters and understanding of Society for Conservation GIS (SCGIS) activities, events and initiatives.

The Domestic Chapters Committee is delegated the authority and responsibility to guide and promote the creation of domestic SCGIS chapters, provide advice and outreach support to existing domestic chapters and shall be granted the power to:

1. Review applications for new chapters;
2. Provide recommendations to the Board regarding new Chapter applications;
3. Answer questions and communicate with chapter leaders;
4. Respond to requests from chapters' leadership directed to SCGIS;
5. Promote chapter activities in SCGIS brochures, announcements, social media and website.

The Board of Directors may add or remove powers from time to time. The Committee shall be restricted to only those activities that are consistent with the Society's By-Laws and tax-exempt status.

2. Organization

The Committee shall consist of at least one member and shall work in cooperation with the appropriate Board member liaison. The committee Chair will lead regular Domestic Chapter Committee meetings. The term of the Chair's appointment shall be for two years. The Chair may appoint new members to the committee.

3. Activities

1. Provide applications to new chapters (attachment 1), review applications and submit to the Board for approval;
2. Assist local chapter leadership with new chapter start-up;
3. Promote chapter events and activities in SCGIS brochures, announcements, social media and website;
4. Assist chapters with the transition of leadership or dissolution of a chapter if necessary;
5. Promote SCGIS memberships to all chapter members.

4. Meetings & Reports

The members of the Committee shall meet as needed to review activities monthly, or not less than six times per year. Any or all members of the Committee may participate in a meeting by, or conduct the meeting through, use of any means of communication by which all members participating may simultaneously hear or read each other's contributions during the meeting. Reports of committee activities shall be submitted upon request from the Board.

5. Amendments

This charter may be amended by majority vote of the committee and SCGIS Board.